



## HOURLY VERIFICATION FORM

Fax completed form to **860-432-7218**

Or email to **dentalworks@dwtemps.com**

	DATE	START TIME	START LUNCH	END LUNCH	END TIME	TOTAL HOURS
MON						
TUES						
WED						
THUR						
FRI						
SAT						
<b>Total Hours worked rounded up to the nearest ¼ hour</b>						

<u>AUXILIARY</u>	<u>DENTAL OFFICE</u>
<p>I certify that the times worked as shown are true and accurate and were worked by me during the days indicated and were properly certified by the dentist or dentist's representative. <b>I further certify that, in the next 12 months, I will not seek or accept employment directly or indirectly from this dentist or his or her staff without prior notification to Dental Works.</b></p> <p>Signature: _____</p> <p>Name: _____</p> <p>Date: _____</p> <p>Position    <input type="checkbox"/> Office Support      <input type="checkbox"/> Assistant</p> <p>                  <input type="checkbox"/> Hygienist                      <input type="checkbox"/> Dentist</p>	<p>I have read the terms and conditions below and I agree to be bound by them. It is hereby agreed that the hours stated are correct and that the work was performed satisfactorily. <b>I further certify that, in the next 12 months, I will not seek to employ directly or indirectly, temporarily or permanently this Dental Works Professional without prior notification to Dental Works.</b></p> <p>Signature: _____</p> <p>Printed: _____</p> <p>Date: _____</p> <p>Office _____</p> <p>Address _____</p> <p>City _____ Zip _____</p>

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| <ol style="list-style-type: none"> <li>1. Charges for the services provided under this agreement will be at the daily rate specified in the fee schedule effective on the date the services were performed.</li> <li>2. This hour verification reflects the actual hours worked by the dental professional. However, it is agreed that payment shall be made to the Dental Works Professional for a minimum of four consecutive hours per day even if fewer hours are actually worked.</li> <li>3. All requests for Dental Works Professionals shall be made through Dental Works. If a Dental Works Professional is directly solicited for temporary work by the dental office signing this hour verification, or anyone through his/her referral or directive, that dentist agrees to pay Dental Works its regular charges for all services provided by the Dental Works Professional within twelve months of the date this hour verification is signed.</li> </ol> | <ol style="list-style-type: none"> <li>4. It is agreed that the dentist signing this hour verification will pay Dental Works the current agency fee if that dentist, or anyone through his/her referral or directive, hires this Dental Works Professional within twelve months of the date this hour verification is signed for permanent placement.</li> <li>5. A monthly service charge of 1½ % (18% per year) will be charged on all outstanding accounts after (30) thirty days.</li> <li>6. A minimum charge of \$20.00 will be added to any dishonored checks.</li> <li>7. The dentist/dental office agrees to pay all costs necessary for collection of all fees associated with this voucher, including reasonable attorney's fees.</li> </ol> |
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